

ATTACHMENT A

Wright State University Faculty President Election

PROCEDURES

- 1) The schedule of times for nomination and election process will be specified by the Executive Committee (EC). These dates include:
 - a. Initial call for nominations
 - b. End of nomination period
 - c. Beginning of election
 - d. Closing of election
- 2) The Office of the Faculty President and the EC will solicit nominations, including self-nominations, for Faculty President via the Faculty Senate Agenda, FacultyLine, and faculty governance e-mail list. The nomination period should extend for at least one month.
- 3) At the same time, the Office of the Faculty President and the EC will solicit nominations, including self-nominations, for Faculty Vice-President via the Faculty Senate Agenda, FacultyLine, and faculty governance e-mail list. The nomination period should extend for at least one month.
- 4) After the close of the nomination period, the Senate Secretary and the Executive Committee will verify the nominees' eligibility and confirm the slate of nominees. The EC will then set the election dates. If there are no qualified nominees at this time, a new nomination period will be designated by the EC and nomination procedure will be repeated.
- 5) Nominees for Faculty President will be asked to submit a vita and statement of the objectives they wish to achieve as Faculty President. These documents should be submitted within three days of their notification by the Senate Secretary. These documents will be supplied to the faculty as part of the election procedure. Failure to submit a vita by the deadline will result in removal of the nominee's name from the ballot.
- 6) Nominees for Faculty Vice-President will be asked to submit a vita. This document should be submitted within three days of their notification by the Senate Secretary. The document will be supplied to the faculty as part of the election procedure. Failure to submit a vita by the deadline will result in removal of the nominee's name from the ballot.
- 7) Nominees for Faculty President and Faculty Vice-President shall appear on the ballot for these offices as individuals and not as parts of a "ticket." Ballots will permit one vote per office, not one vote for a pair of nominees.
- 8) Electronic ballots shall be distributed to all fully-affiliated faculty members on the date selected by the EC. Voting shall close at the end of business seven days later, unless the voting closes on a Saturday, Sunday, or holiday in which case voting will be extended to the next business day.
- 9) Ballots shall be tabulated via the electronic tabulation methods available through CaTS.
- 10) If no candidate receives a majority of the votes, the conditions specified in the Faculty Constitution, Section 3-A-2-c will be applied.

- 11) The President of the Faculty shall be responsible for conveying the results of the election within 72 hours of the tabulation of the votes. Notification shall be given in this order: the slate of candidates, the Faculty Senate, the University Faculty.
- 12) These procedures may be modified in whole or in part by a majority vote in the Faculty Senate.